

FAREHAM

BOROUGH COUNCIL

Minutes of the Streetscene Scrutiny Panel (to be confirmed at the next meeting)

Date: Thursday, 18 November 2021

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Miss T G Harper (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors: Mrs T L Ellis, Mrs P Hayre, L Keeble, Mrs K Mandry and
R H Price, JP

Also Present: Councillor I J Bastable, Executive Member for Streetscene, (for
item 7) and Councillor J S Forrest (for item 7)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

RESOLVED that the minutes of the Streetscene Scrutiny Panel meeting held on 15 July 2021 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. EXECUTIVE BUSINESS

(1) Sustainable In-Bloom and Floral Displays

There were no questions or comments for clarification in respect of this item.

(2) Project Integra - Joint Municipal Waste Management Strategy

There were no questions or comments for clarification in respect of this item.

7. HYDROTREATED VEGETABLE OIL FUEL PILOT

At the invitation of the Chairman, Councillor I J Bastable, Executive Member for Streetscene and Councillor J S Forrest addressed the Panel on this item.

The Panel considered a report by the Head of Streetscene which outlined the results of a feasibility study into potential fuels for use in the Council's Refuse Collection Vehicles and proposed a 12-month trial of Hydrotreated Vegetable Oil (HVO) as an alternative fuel source for the diesel-powered vehicle fleet.

Members enquired whether the use of HVO fuel would cause any long-term impact on the engines of the Refuse Collection Vehicles and were advised that the trials that have been carried out by other users have not shown any evidence of this. Furthermore, discussions with the vehicle manufacturers have confirmed that provided the engine is a minimum standard of Euro 4, there will be no effect on the engines in switching to HVO fuel.

Members commented that given the potential benefits that the scheme will bring, it was surprising that it was not being trialled on the entire Fleet. The Head of Streetscene explained that the transition from garden waste sack

collections to wheeled bin collections will provide an ideal opportunity to implement the changes to the garden waste collection vehicles as an initial trial.

Members enquired whether the size of the tank being provided to store the HVO fuel would still be large enough if the trial was extended to the rest of the Fleet. Concern was also raised that if the trial were to be extended to the entire Fleet, the underground tanks that are currently used to store diesel at the Depot would need to be cleaned out and used to store the HVO fuel. As the HVO fuel tank would then be surplus to requirement, it could be considered to have been a waste of money. The Head of Streetscene advised that the size of the tank will be sufficient to store the HVO fuel needed and that the tank is being secured on a rental basis with the cost included in the price per litre for the fuel. In the event that the tank is no longer needed, it can be returned. The Panel commented that it will be important to factor into the scheme any future long-term plans for the depot in order to avoid a large, unnecessary capital expenditure.

The Panel enquired about the source and composition of HVO fuel and the carbon footprint of supplying and transporting it. Members were advised that supply of the fuel comes with certification to confirm that it is derived from sustainable sources. Ongoing reviews will be carried out into the content and sustainability of the oil and the location of the refineries so that global sustainability can be assessed. It was noted that transportation of the HVO fuel would inevitably have an impact on the level of reduction in carbon emissions achieved by the scheme, but that this would be off set against current emissions resulting from the transportation of diesel fuel.

Members commented that at the present time, the proposed HVO trial scheme is a better way forward for larger vehicles in the Fleet to achieve reductions in carbon emissions rather than using electricity which is better suited to smaller vehicles.

RESOLVED that the Streetscene Scrutiny Panel:

- (a) notes the content of the Executive report attached as Appendix 1; and
- (b) agrees that its comments be passed to the Executive for consideration at its meeting on 07 December 2021.

8. INSPECTION AND MONITORING OF COUNCIL OWNED INFRASTRUCTURE

The Panel received a presentation by the Public Spaces Operations Manager which provided Members with an overview of the Council owned open space assets inspected and monitored by the Public Spaces Team, the developing asset management database system used to manage these assets and the progress made to date in developing the inspection and monitoring schedule. A copy of the presentation is attached to these minutes as Appendix A.

The Public Spaces Operations Manager was thanked for providing a very useful and informative presentation.

RESOLVED that the Streetscene Scrutiny Panel notes the content of the presentation.

9. STREETSCENE SCRUTINY PANEL PRIORITIES

Members considered and discussed the scrutiny priorities for the Streetscene Panel.

During the discussion of the priorities, the following items were requested:

- (i) an update report on the Hydrotreated Vegetable Oil Pilot scheme to be brought to the Panel at the Autumn meeting next year.
- (ii) a review at the end of Summer 2022 to update members on the roll out of the new Garden Waste Strategy.
- (iii) an update on any changes to be made by Hampshire County Council and Project Integra at the Household Waste and Recycling Centres as a result of the upcoming Environment Bill.

RESOLVED that, subject to the items outlined at (i) to (iii) above, the scrutiny priorities for the Panel be agreed.

(The meeting started at 6.00 pm
and ended at 7.25 pm).

Streetscene Assets

APPENDIX A



Page 5

Minute Item 8

Streetscene Asset Management in 2019

- Play Areas (weekly) 44
- Skate Parks (weekly) 6
- Outdoor Gym Equipment (weekly) 5
- Multi Use Games Areas (MUGAs) 13, 5 full & 8 half (weekly)
- Water Safety Equipment (monthly) 12
- Height Restriction Barriers (annual) 17
- Stand Alone Football Goals (annual) 19
- Litter Bins (as required) 604

Streetscene Asset Management 2021

- Play areas (weekly) 46 (44) sites with 411 items of play plus seats, gates and fences.
- Skate parks 6
- Outdoor gym equipment (weekly) 5 sites with 29 items.
- MUGAs (weekly) 5 full, 8 half
- Water safety equipment (monthly) 12 items
- Height restriction barriers (annual) 21 (17) barriers
- Freestanding football goals (annual) 19
- Litter bins 606 (604)

Streetscene Asset Management 2021

- Open Space Seating (annual) 514 seats
- Open Space Footpaths (annual) 196 paths (not complete)
- Bus Shelter Condition Surveys 140 (by maintenance contractor (quarterly))
- Warsash Boardwalk (bi-annual) 1
- Grounds assets added (approx. 5,000 assets)

Inspection/Repair Costs

Play areas parts & equipment spend 2020/21 £42,480 (2021/22 £32,500)

Footpath repairs 2020/21 £15,800 (2021/22 £42,850)

Seat repairs 2020/21 £2,150 (2021/22 £400)

Seats replaced 2020/21 £1,250 (2021/22 £6,500)

Bus shelter repairs 2020/21 £4,400. (2021/22 £1,350)

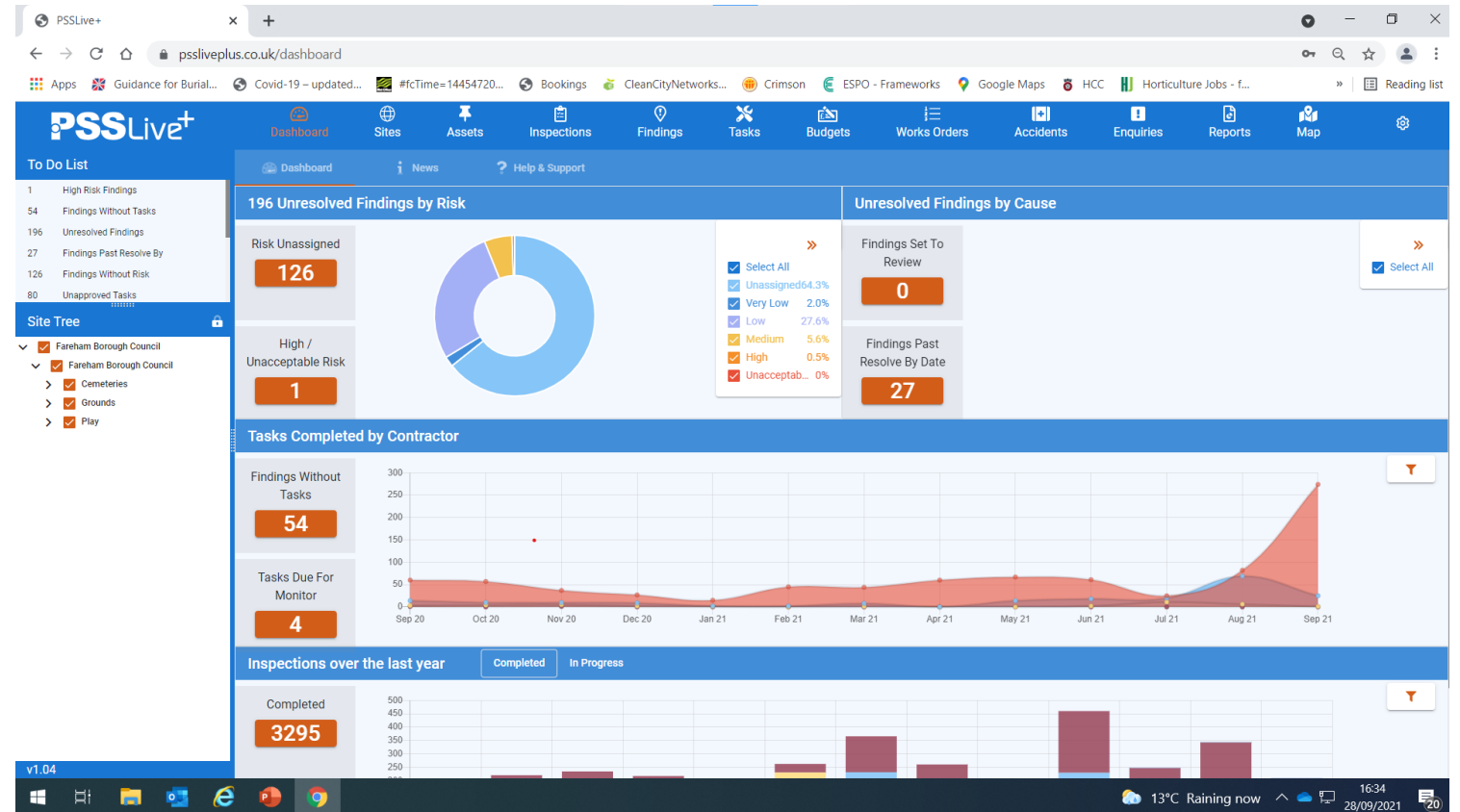
Street nameplates 2020/21 £4,000 (2021/22 £4,250)

PSS Live Asset Management System

Mobile and PC Technology

- Record of site
- Record of assets for site
- Location detail & mapping
- Images
- Inspection dates
- Task completion dates
- Defect ID
- Defect & repair history

Page 10



Asset Screen

- Asset name
 - Site
- Asset type
- Asset sub type
- Grid reference

The screenshot shows a web interface for managing assets. On the left is a navigation menu with options: Asset, Asset Details (selected), Further Details, Notes & Map, Multi-Component, Photos, Links & Files, Findings, Tasks, Surfaces, and History. The main content area is titled 'Height Restriction Barrier' and 'Asset Details'. It contains several input fields: 'Asset name' (Height Restriction Barrier), 'Site' (Cams Alders), 'Asset Category' (Perimeter), 'Asset Type' (Entrance), 'Asset Sub Type' (Height Barrier), and 'Manufacturer'. Below these are fields for 'Asset ID' (3196) and 'Condition'. There are also date pickers for 'Installed Date' and 'Expected End of Life', and dropdowns for 'Risk Level' and 'Risk Score'. On the right, there is a photo of a yellow height restriction barrier at a car park entrance. Below the photo are fields for 'Latitude' (50.843592910143), 'Longitude' (-1.1870688479405), 'Easting', and 'Northing'. At the bottom, there are buttons for 'Removed', 'Save', and 'Close'.

Finding

- Location
 - Asset
 - Finding
- Finding Type
 - Cause
- Officer name

Status: No Task

Item - Damaged

Details

Finding

Details

Notes & Map

Tasks

Photos

History

Site
Cams Alders

Asset
Height Restriction Barrier

Finding Group
Maintenance

Finding Type
Item - Damaged

Standard Description
Item is damaged

Cause
Vandalism

Location

Created Date
1/7/2021

Created Time
08:30

Reported By
Sarah Floyd via PSSLive+ Web

Risk Level

Risk Score

Risk Value


Urgency

Resolve By Date

Status
No Task

Resolved Date

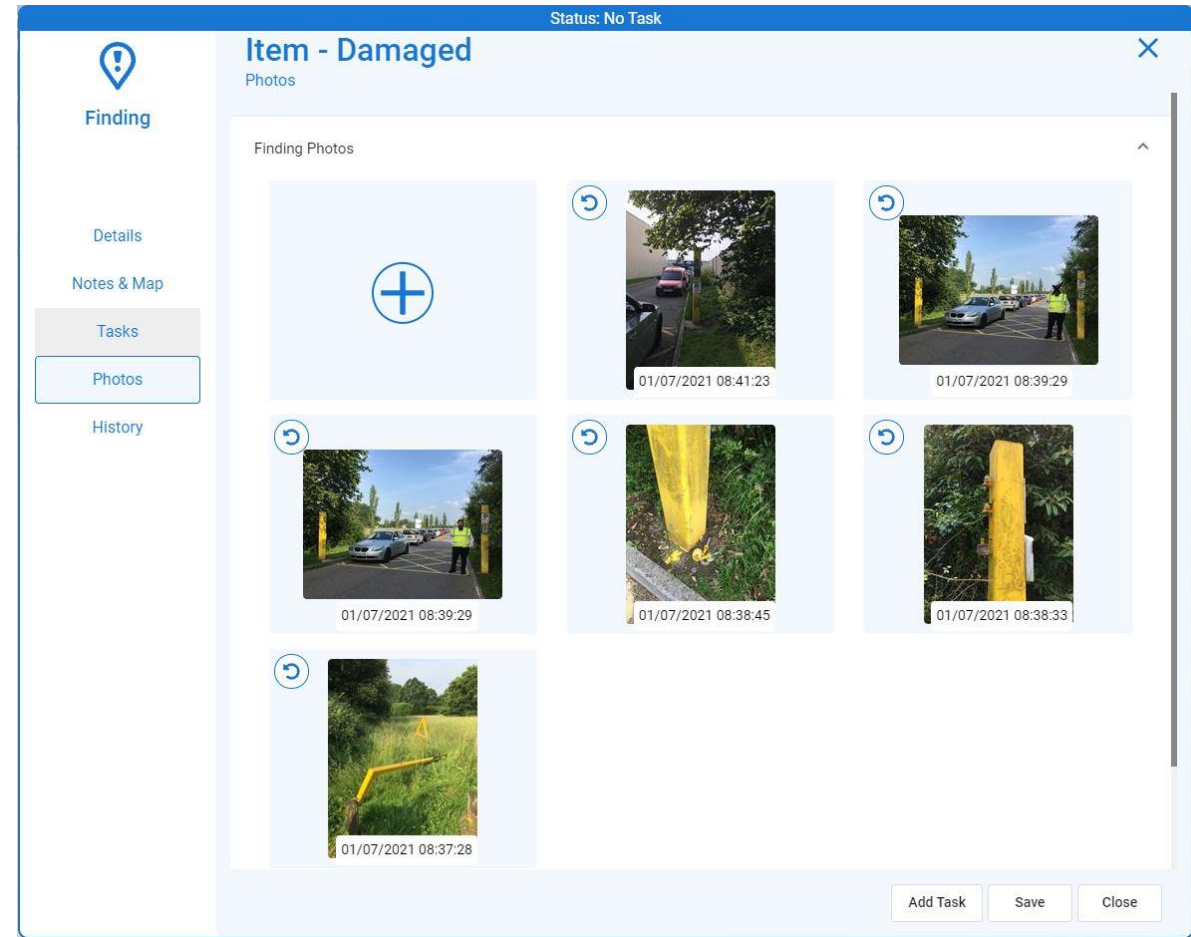
Add Task Save Close



Images

- Ability to store many images
- Useful for insurance and for historic information

Page 13



Task

- Asset Description
- Task – replace item
- Barrier to be Replaced
 - Cost

Status: Unapproved

Replace item

Details

Task

Details

Monitor Task

Photos

Finding

History

Task: Replace item

Task ID: 41675

Task Notes: Barrier to be replaced

Status: Unapproved

Estimated Cost	Actual Cost
£	£
Man Hours	Invoice Number

Financial Period

Budget Group

Budget Code

Site: Cams Alders

Asset: Height Restriction Barrier

Finding Group: Maintenance

Finding Type: Item - Damaged

Finding Notes

Contractor: Unapproved/Unassigned

Works Order

Order Number

Add to Works Order

Planned: No

Invoiced: No

Finding Resolve By Date

Completed Date

Approve Task

Complete Task

Save

Close

New Barrier



Play Area Site

- Location
- Postcode
- Ward
- Site Type
- Image area

• Paperless system
(approx. 2,500 sheets)

The screenshot shows a web application interface for managing site details. On the left is a navigation sidebar with a globe icon and the word 'Site'. Below it are menu items: 'Site Details' (highlighted), 'Further Details', 'Notes & Map', 'Photos', 'Links & Files', 'Assets', 'Routes', 'Findings', and 'History'. The main content area is titled 'Park Lane Play Area' and 'Site Details'. It contains several input fields: 'Site Name' (Park Lane Play Area), 'Address' (Park Lane, Fareham), 'Postcode' (PO16 7JU), 'Site ID' and 'UPRN' (empty), 'Site Type' (Playground), 'Site Owner' (Play), 'Department' (Fareham North), and 'Ward' (Fareham North). To the right of these fields is a large image placeholder with a camera icon, the text 'No Photos Added', and an 'Add Photos' button. At the bottom right of the form are 'Save' and 'Close' buttons.

Play Inspection

- Type - Routine Visual
 - Inspector Name
 - Scheduled
 - Date
 - Time
 - Notes & Sign Off

Status: Scheduled

Playground-Routine Visual Inspection

Details

Inspection

Details

Findings

History

Inspected Assets

Site
Park Lane Play Area

Inspection Type

Inspector
Martin Corcoran

Ground Condition

Status
Scheduled

Scheduled Date
1/10/2021

Recorded Date

Actual Date

Actual Time

End Date

End Time

Inspection Notes

Inspector Signature

"I declare that, following the inspection, no defects were found other than those recorded"

Complete Inspection Save Close

Park Lane Play Assets

- Play & Outdoor Gym

- 34 assets

- Asset name

- Asset category

- Asset type

- Asset sub type

	A	B	C	D	E	F
	Asset Name	Asset Category	Asset	Site Name	Asset Type	Asset Sub Type
2	1 Bay/ 2 Cradle Seat Swing	Equipment (Outdoor Play)	6105	Park Lane Play Area	Swing	Type 1 - Traditional (Toddler Seats)
3	1 Bay/1 Flat 1 High Back Swing	Equipment (Outdoor Play)	6106	Park Lane Play Area	Swing	Type 1 - Traditional (Mixed Seats)
4	Balance Junction	Equipment (Outdoor Play)	6221	Park Lane Play Area	Agility	Balance Beam
5	Basket Swing	Equipment (Outdoor Play)	6107	Park Lane Play Area	Swing	Type 1 - Traditional (Basket/Tyre Seat)
6	Circus Trampoline	Equipment (Outdoor Play)	6222	Park Lane Play Area	Bouncing Facility	Small Bouncing Facility (<1.44m2)
7	Fencing	Perimeter		Park Lane Play Area	Fencing	Bow-Top Fence
8	Handle Boat/Rower	Equipment (Outdoor Fitness)	6333	Park Lane Play Area	Outdoor Fitness (Gym Style)	Rower
9	Health Walker	Equipment (Outdoor Fitness)	6334	Park Lane Play Area	Outdoor Fitness (Gym Style)	Walker
10	Horizontal Bars	Equipment (Outdoor Fitness)	6337	Park Lane Play Area	Outdoor Fitness (Traditional Style)	Horizontal Bars
11	Junior Multi Play Unit - Special Unimini	Equipment (Outdoor Play)	6226	Park Lane Play Area	Multiplay	Multiplay Unit - Junior
12	Junior Multi Play Unit - Special Uniplay (Double Slide)	Equipment (Outdoor Play)	6110	Park Lane Play Area	Multiplay	Multiplay Unit - Junior
13	Parallel Bars	Equipment (Outdoor Fitness)	6336	Park Lane Play Area	Outdoor Fitness (Traditional Style)	Parallel Bars
14	Power Push	Equipment (Outdoor Fitness)	6335	Park Lane Play Area	Outdoor Fitness (Gym Style)	Other (Specify in Name Field)
15	Pro safe gate 1	Perimeter		Park Lane Play Area	Entrance	Self Closing Gate
16	Pro safe gate 2	Perimeter		Park Lane Play Area	Entrance	Self Closing Gate
17	Pull Down Challenger	Equipment (Outdoor Fitness)	6331	Park Lane Play Area	Outdoor Fitness (Gym Style)	Lat Pull Down
18	Rotator	Equipment (Outdoor Play)	6128	Park Lane Play Area	Carousel	Other (Specify in Name Field)
19	Roundabout - Spin me	Equipment (Outdoor Play)	6087	Park Lane Play Area	Carousel	Other (Specify in Name Field)
20	Seat 1 - 1170 Evergreen	Facilities	1170	Park Lane Play Area	Seating	Bench with back rest
21	Seat 2 - 1096 Picnic Table	Facilities	1096	Park Lane Play Area	Seating	Picnic Table
22	Seat 3 - 1165 Picnic Table	Facilities	1165	Park Lane Play Area	Seating	Picnic Table
23	Seat 4 - 1162 Picnic Table	Facilities	1162	Park Lane Play Area	Seating	Picnic Table
24	Seat 7 - 1194 Evergreen	Facilities	1194	Park Lane Play Area	Seating	Bench with back rest
25	Seating Shelter - 5 Cell Meeting Point	Facilities	6108	Park Lane Play Area	Seating	Teenage Meeting Place
26	Seesaw - Vippy	Equipment (Outdoor Play)	6109	Park Lane Play Area	Rocker	Other (Specify in Name Field)
27	Sign	Site	2075	Park Lane Play Area	Signage	Park sign
28	Skate Facility	Equipment (Roller Sports)	6111	Park Lane Play Area	Wheel Play	Skateboard - Facility
29	Ski Stepper	Equipment (Outdoor Fitness)	6332	Park Lane Play Area	Outdoor Fitness (Gym Style)	Skier
30	Space Net/Net Climber - Clamber Stack	Equipment (Outdoor Play)	6231	Park Lane Play Area	Climbing	Frame & Net
31	Space Net/Net Climber - Traverse Weave Combo	Equipment (Outdoor Play)	6230	Park Lane Play Area	Climbing	Other (Specify in Name Field)
32	Springie - Frog	Equipment (Outdoor Play)	6114	Park Lane Play Area	Rocker	Other (Specify in Name Field)
33	Surfaces	Surface		Park Lane Play Area	General Surface	Grass
34	Vault Bar	Equipment (Outdoor Fitness)	6338	Park Lane Play Area	Outdoor Fitness (Traditional Style)	Other (Specify in Name Field)
35	Wigwam	Equipment (Outdoor Play)	6181	Park Lane Play Area	Social Play	Play House

Future Asset Management

- Countryside Sites
- Open Space Signage
- Open Space Gates
- Bollards/Barriers
- Toilets?
- Pavilions?
- Cemetery Memorials (9,123)?
- Street Cleansing?



